



JOB VACANCY HOUSEKEEPING ASSISTANT

We are looking for an individual who is passionate about delivering outstanding service to join our friendly and professional team. You will be punctual and flexible in order to meet the needs of the business and be a key team member.

Housekeeping Assistant

- Hours usually vary and can include weekends and bank holidays.
 - Main Duties to include cleaning of guest bedrooms.
- Other duties to include general cleaning of public and guest areas and responding to hotel guest requests.
 - Assist with Housekeeping Team members towards the end of day shifts.
 - Clean and stock where required Housekeeping office and laundry areas.
 - Responsible for reporting maintenance issues.
- To maintain a high degree of guest care at all times assistance with housekeeping bedrooms requests.
 - To provide effective communication links between customers and staff.
 - To maintain a high standard of cleanliness.
 - To report for duty punctually as per rota.
- To carry out any reasonable duty as requested by the Housekeeping Management.
 - To attend any training courses/sessions required.
- To wear correct uniform attire provided and sensible shoes which cover toes and back of heels.
- To be aware of and comply with Health & Safety at Work Act 1974 and the Hotel Fire Procedures and to adhere to these procedures in the event of a fire or fire evacuation.

Qualifications

Experience in housekeeping / cleaning useful but not essential



The Metropole Hotel and Spa, 100+ bedrooms, 12 event rooms, 2 restaurants, 3 bars
Reception shifts involve varied morning and evening shifts and weekday and weekend shifts.



**To apply contact Caroline Coleman, Head Housekeeper,
with cover letter and CV to housekeeping@metropole.co.uk
DD: +44 (0) 1597 823700**